

Dear Parent/Guardian,

Moline Public Library will hold a Teen Library Lock-In on Friday, August 3, 2018. This event is open to students who have completed the 2018 Teen Summer Reading Program. This permission slip must be returned to the library no later than Wednesday, August 1 at 8:00 p.m. for your child to be able to participate.

The Lock-In will take place at the Moline Public Library at 3210 41<sup>st</sup> Street, Moline, IL and will begin at 5:00 p.m. with pizza in the small program room. No participants will be admitted after the library closes at 5:30 p.m. A variety of activities will be offered throughout the evening, including gaming, trivia, crafts, and more. Teens may bring their own books, handheld games, or other card/board games, as well as a pillow/blanket if desired.

Participants will not be allowed to leave early, except in cases of emergency or illness, unless prior arrangements have been made. For their safety, children not picked up by 10:15 p.m. will be taken into custody by the Moline Police Department. In case of emergency, you may call Teen Services Librarian, Jan LaRoche, at (309) 207-1081. Please, only call in cases of emergency.

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TEEN LIBRARY LOCK-IN PERMISSION SLIP

I give \_\_\_\_\_ permission to participate in the Teen Library Lock-in program at the Moline Public Library on Friday, August 3, from 5:00 to 10:00 p.m. I accept the responsibility of picking up my child any time if he/she breaks a rule during the lock-in. I realize I must be available at any time from 5:00 to 10:00 p.m. on Friday, August 3, 2018 to pick up my child.

\_\_\_\_\_  
Name of Parent/Guardian or Participant if over 18 (please print)

\_\_\_\_\_  
Signature of Parent/Guardian or Participant if over 18

\_\_\_\_\_  
Date

Please list any food allergies or other medical conditions that your child has that we should be aware of:

\_\_\_\_\_  
\_\_\_\_\_

Please provide the following contact information in case of an emergency during the program. Be aware that in the case of a medical emergency, library personnel may call 911 prior to notifying this contact person.

Name: \_\_\_\_\_

Relationship to Child: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Dear Teen Participant,

The Moline Public Library Summer Reading Lock-In will take place at the Moline Public Library on Friday, August 3, 2018. In order to participate, you must have completed the 2018 Teen Summer Reading Program and return this contract to the library no later than Wednesday, August 1 at 8:00 p.m. The Lock-In will begin at 5:00 p.m. with pizza in the small program room. You must arrive before 5:30 p.m. and will not be allowed to leave before 10:00 p.m. unless prior arrangements have been made. A variety of activities will be offered throughout the evening, including gaming, trivia, crafts, and more. You may bring your own books, handheld games, or other card/board games, as well as a pillow/blanket if desired.

During the Lock-In you will be expected to abide by the following rules of conduct. You will receive one warning if these rules are broken. A second offense may result in having your parent/guardian contacted to pick you up.

#### RULES OF CONDUCT FOR TEENS

Inappropriate conduct includes but is not limited to:

- Threatening, offensive, or abusive language and behavior
- Harassment of employees or other participants
- Misuse or defacement of library facility or materials
- Violating any state, federal or local law
- Violating terms of use for computers
- We shouldn't have to say it... but please, keep your hands to yourself.

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#### TEEN LIBRARY LOCK-IN CONTRACT

I \_\_\_\_\_ have read and agree to abide by the rules and policies of the Moline Public Library's Teen Lock-In. I understand that if I break one of these rules, I will receive only one warning and that if I break another rule, my parent/guardian will be contacted and asked to pick me up from the library lock-in.

\_\_\_\_\_  
Name of Participant (please print)

\_\_\_\_\_  
Signature of Participant

\_\_\_\_\_  
Date